

**TO:** Mayor, Trustees, Village Attorney and Village Clerk  
**FROM:** Village Administrator Steve Stricker and Staff  
**DATE:** August 19, 2011  
**SUBJECT:** Miscellaneous Memo

**Business After Hours – Wednesday, August 24, 5:00 p.m.**

The next Chamber of Commerce Business After Hours event is on Wednesday, August 24, from 5:00 – 7:00 p.m. This event is being hosted by Fred Astaire Dance Studio, 212 Burr Ridge Parkway. If you are interested in attending, please RSVP to the host at (630) 455-0665.

**Veterans Memorial Committee Meeting – Wednesday, August 31, 4:00 p.m.**

The next Veterans Memorial Committee meeting is scheduled on Wednesday, August 31, at 4:00 p.m.

**Citizens Police Academy – Thursday, September 1, 6:30 p.m.**

The Citizens Police Academy begins on Thursday, September 1, 6:30 p.m. in the Police Department Training Room. The Academy runs every Thursday evening through November 3.

**Village Hall Closed for Labor Day – Monday, September 5**

Please be reminded that the Village Hall will be closed on Monday, September 5, in observance of the Labor Day holiday.

**Pathway Commission Meeting – Thursday, September 8, 7:00 p.m.**

The next Pathway Commission meeting is scheduled on Thursday, September 8, at 7:00 p.m.

**BFPC Meeting – Wednesday, September 14, 7:00 p.m.**

The next Board of Fire and Police Commissioners meeting is scheduled on Wednesday, September 14, at 7:00 p.m.

**Sprinkling Restrictions End – Thursday, September 15**

Please be reminded that the lawn sprinkling restrictions will end on Thursday, September 15.

**Plan Commission Meeting – Monday, September 19, 7:30 p.m.**

The next Plan Commission meeting is scheduled on Monday, September 19, at 7:30 p.m.

### **EDC Meeting – Tuesday, September 20, 7:30 p.m.**

The next Economic Development Committee meeting is scheduled on Tuesday, September 20, at 7:30 p.m.

### **Veterans Memorial Committee Meeting – Wednesday, September 28, 4:00 p.m.**

The September meeting of the Veterans Memorial Committee is scheduled on Wednesday, September 28, at 4:00 p.m.

### **EQC Meeting – Wednesday, September 28, 7:30 p.m.**

The next Environmental Quality Commission meeting is scheduled on Wednesday, September 28, at 7:30 p.m.

### **No Rate Increase for Dental Insurance 2011-2012 Plan Year**

I am pleased to report that our dental insurance carrier, Delta Dental of Illinois, has informed the Village that there will not be a rate increase for our dental plan for the 2011-2012 plan year. We budgeted for an anticipated 10% increase in FY 11-12; therefore, this 0% rate increase will save the Village about \$4,500 this fiscal year.

### **Recent FOIA Requests**

Recently, staff received two Freedom of Information Act requests. One being the *Sun Times* requesting a list of all full, part-time and seasonal employees of the Village of Burr Ridge for the most recently completed fiscal year. They requested that this list include the name, title, department, annual salary and start date of all employees, as well as the format for the provided salaries (hourly, monthly, etc.) and that part-time or seasonal status be indicated if applicable. In addition, they requested that all bonus, overtime and supplementary pay be indicated for each employee for the most recently completed fiscal year.

A second FOIA request was from CBS2 News, requesting information regarding take-home cars issued to Village employees, out-of-state travel costs, government-issued credit cards, food, drinks, entertainment, flowers & gifts for employees, elected officials and appointed officials, money spent on promotional items/giveaways and total compensation for the Village Administrator and Mayor. The response provided to the recent CBS2 News FOIA request is available for review at the Village Hall.

### **STP Grant Application Submittals**

Please be advised that the Department of Public Works has submitted four grant applications for STP (Surface Transportation Funding) funding this year.

STP funding is Federal funding that is legislated through the SAFTEA-LU Act (Safe, Accountable, Efficient Transportation Equity Act: A Legacy for Users), enacted in 2005. The federal funds are made available to the states for dissemination to transportation agencies. In Illinois, a portion of STP funding is programmed for use by local agencies, as determined by CMAP and the regional Council of Mayors. The Village of Burr Ridge is a member of the DuPage Mayor's and Managers Conference, which evaluates grant applications to determine project benefits and costs. Funds are awarded to the projects with the highest benefit ratio.

Federal funding authorized through this program can be used only for projects within right-of-way that is designated as a "Federal-Aid Route" (generally arterial roadways). Based upon programming schedules, projects that are selected for award during this cycle will be identified for construction in 2016, so it is important that funding requests are forward-looking, as funding is not typically available quickly enough to improve infrastructure that is in need of immediate repair. It is anticipated that projects will be identified for selection by the end of October.

This year, the Village has submitted four grant applications, which include the following:

1. 79<sup>th</sup> Street LAPP (pavement resurfacing) between Madison Street and County Line Road
2. 83<sup>rd</sup> Street LAPP (pavement resurfacing) between Madison Street and County Line Road
3. German Church Road sidewalk, between Greystone Court and County Line Road
4. County Line Road sidewalk, east side between Longwood Land and Kathryn Legge Park, and on the west side between Woodgate Court and 60<sup>th</sup> Street.

#### **Financial Information Reports – July 2011**

The Summary of the Financial Information Reports for the month of July 2011, prepared by Finance Director Jerry Sapp and Assistant Finance Director Lynette Zurawski, is available for review at the Village Hall.

#### **Police Department Activity Report**

The Police Department activity report for the months of June and July 2011, prepared by Police Chief John Madden, is available for review at the Village Hall.